

### **Create an Account**

### 1. Click on the 'Sign-up' on the Home Page.

| WARD AND AND AND AND AND AND AND AND AND AN   | Database  |
|---|---|
| The DCA Pedigree Database   |   |
| The DCA Pedigree Database is a repository of AKC registered Dachshunds,<br>open to DCA member and non-member breeders and owners. Sign-up is free of<br>charge, Just click on the 'Sign Up' link above for a free standard account. | Email<br>By clicking you agree to this sites terms. |
| All dogs in the previous pedigree database (approximately 85,000 records) have<br>been transferred to this new and improved tool. We need the help of all   | Forgot password? Not registered? Sign Up            |

### 1. The breeder/owner input page appears

#### 2. Add personal information

3. Click 'save'

|                    | After you have clicked on the s<br>If you do not recieve an e-mail | ign up button we will send you please check your spambox    | nail with a link you have to cl<br>t us. | ick on to confirm your registration.              | 0.5 |
|--------------------|--|---|--|---|-----|
|                    | Free Standard Account<br>Get a free standard account to            | see more information and add or e                           | edit dogs.                               |   | _   |
| a DCA Dadi         | First Name: *  |   | Account name: *                          |   |     |
| e DCA Feuz         | Last Name: *   |   | Password: *                              |   |     |
| DCA Pedigree E     | E-mail: *  |   | Confirm password: *                      |   | rd  |
| en to DCA memb∉    | country: *   | - ~   | * = required                             |   |     |
| dogs in the previ  | Contact information (no require<br>address line 1:                 | d fields):  | Show (also) my personal                  | name.<br>ennel name this is a required            |     |
| n transferred to t | address inte 2.  |   | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,  |   |     |
| eders and owners   | zipcode:   |   | I want a public page.                    |   |     |
| idd dogs that are  | city:  |   | Add my name to the bree                  | ders list.  |     |
| y to do this.      | state/province/region:   |   | Show this information on my              | public page:                                      | DME |
| 1. 1 / 1. 1:       | phone number:  |   | only my city and region                  |   |     |
| n dog s record di  | Kennel name:   |   | my phone number                          |   |     |
| h as health screer | memberships:   | select  | address will not be shown on             | can send me an email (the e-mail<br>this website) |     |
| ormation can help  | Website:   | AKC Breeder of Merit  | Short info on your kennel:               |   |     |
| encourage you to   |  | DCA Member  |  |   |     |
| ligree Database. V |  | ,                     |  |   |     |
| all Dachsnund br   |  |   | <u> </u>                                 |   |     |
| e DCA Pedigree E   | We will show your country, you<br>an administrator. By signing up  | ir kennel name and/or persona<br>o, you agree to our terms. | on this website. This type of            | account has to be approved by                     |     |
|                    |  | Sign up for a bree  | der/owner account                        |   | 2   |

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Add a Dog. Note: only one breeder or owner may add a dog or request maintenance on a dog's page. Use the Comments' box to display co-breeders and/or co-owners if needed.

- 1. Search to see if dog is already in database by typing the first three letters of the dog's registered name. Scroll to find the dog in the list.
- 2. If dog is not found:
  - Add basic information. <u>Use ALL CAPS</u> when adding dog's registered name. Add pre/post titles separately in the designated fields
  - Upload photo
  - Search for Breeder ID and Owner ID
  - Choose Country ID
  - Add comments; frozen semen, intact or neutered, etc.

- 3. If you are <u>not</u> the breeder or owner of the dog you are adding, leave the breeder/owner field blank.
- 4. Add Health Information (optional)
  - All fields are free form text
    - DCA Recommended Screenings:
      - Eyes
      - Heart
      - Patellas
      - CHIC number
    - Other/Notes available for:
      - Additional exam results
      - DNA test results for disease, coat or color traits, etc.

| atabaseonlir | ne.com                                   |                                 | (1         |                         |      |
|--------------|--|---------------------------------|------------|-------------------------|------|
| earch Bree   | Please make sure this a <b>Name</b> *: ( | nimal does not already exist in | this datab | ase.                    |      |
| 4            | Basic info                               |                                 |            | Health                  | V    |
|              | RegNo:<br>Size*:                         | <br>O miniature                 |            | ACVO Eye Exam:          |      |
| Dedi         | Sire:                                    | ○ standard                      |            | Patellar Luxation Exam: |      |
| real         | Dam:<br>Sex*: USE                        | e 'ALL CAPS' v                  | vher       | n entering information! |      |
|              | DOB                                      |                                 |            | CHIC Number:            |      |
|              | DOD:                                     | mm/dd/yyyy                      | 2          | Other/Notes:            |      |
| D (          | Age:<br>Cause of Death:                  |                                 |            | Other/Notes:            |      |
| e Data       | Pre Title:                               |                                 |            | Other/Notes:            | D    |
| Aigree L     | Post Title:                              | ····                            |            | Other/Notes:            |      |
| st click (   |  |                                 | 1.         | • Other/Notes:          | -    |
| he previ     | Photo:                                   | 101                             |            |                         | DE   |
| ansferre     | H Name                                   |                                 |            |                         |      |
| ld dogs      | Ownerld:                                 | /                               |            |                         |      |
| to do th     | Countryld:<br>Microchip No:              | -                               | ~          |                         | TA   |
| ecord di     | Comments:                                |                                 |            |                         | AR . |
| from the     | save and close save                      | save and go to pedigree         | Cancel     |                         |      |
| formatic     |  |                                 |            |                         |      |



### Update a Dog's Page

1. Open the dog's page and click on the three horizontal bars next to the dog's name. Click on 'edit' in the drop-down menu

|                  |   | animals 🗸 sear                  | ch 🔍                                       | <b>±</b>                   |
|------------------|---|---------------------------------|--|----------------------------|
| 1                | Home Add a Dog Search Breeders/Own  | ers v Sign Up More v            |  | Administrator <del>v</del> |
|                  | ·4  | eaugree                         | Jaiabase                                   |                            |
|                  |   | DAYBREAK'S CLA                  | SSIQUE CRUISER W of Fedit<br>add sibling   |                            |
| E<br>R<br>S<br>D | Basic info           VegNo:         HP18264904 GCH           size:         standard           JOB:         10/27/2005           VOD:         00/14/2020 | Health                          | aod child<br>log<br>trial mating<br>delete |                            |
|                  |   |                                 |  |                            |
| eonlin           | e com/en/DAVBREAK-S-CI  | ASSIONE-CRUISER-W/pediaree/8116 | 51/i                                       |                            |
| eonin            | le.com/en/DATBREAK 5 Cl   | ASSIGUE CROISER Wypedigree/orre | ///  |                            |
|                  |   |                                 |  |                            |
| Bree             | Basic info  |                                 | Health                                     |                            |
|                  | Name*:  | DAYBREAK'S CLASSIQUE CRL        | DCA Recommended Health Screenings (New)    | ^                          |
|                  | RegNo   | HP18264904 GCH                  | ACVO Eye Exam:                             |                            |
| 04 GC            | Size*:  | Ominiature                      |  | 1.                         |
|                  |   |                                 | Patellar Luxation Exam:                    |                            |
| í.               | Sire:   | RAYDACHS TOM CRUISEN ON         |  | 1. 22                      |
|                  |   |                                 | • Cardiac Exam:                            |                            |
|                  |   | DATBREAKS PAINTED DAIST         |  | 1.                         |
| R                | Sex   | male                            | CHIC Number:                               |                            |
| Wires            |   | O female                        |  | 1. 59                      |
| tes              | DOB:  | 10/27/2005                      | Other/Notes:                               |                            |
|                  | DOD:  | 09/11/2020                      |  | 1.                         |
| men A            | Age:  | 15                              | Other/Notes:                               |                            |
| tions            | Cause of Death:   | Old age                         | Other/Notes:                               |                            |
| 20.23%           | Pre Title:  | GCH                             |  | 1.                         |
|                  | Post Title  |                                 | Other/Notes:                               | -                          |
|                  | Color   |                                 |  |                            |
|                  | 00101   | WILD BOAR                       | Other/Notes:                               |                            |
|                  | Photo:  |                                 |  |                            |
|                  | BreederId:  |                                 |  |                            |
|                  | Name  |                                 | 1. The dog's input page appears            |                            |
|                  | X Daybreak Wires  |                                 | The cop s input pube uppears               | . Ante                     |
| ng(17            | OwnerId:  |                                 | · · · · · · · · · · · · · · · ·            | una<br>Una                 |
|                  | ➡ Name  |                                 | 2. Update basic or health information as   |                            |
| cal pe           | 🗙 Daybreak Wires  |                                 | needed                                     |                            |
|                  | CountryId:  | United States ~                 |  | MARK                       |
|                  | Microchip No:   |                                 | 3 Click (save)                             | standar                    |
|                  | Comments:   | Frozen Semen Available          | J. CIUK SAVE                               |                            |
|                  |   |                                 |  | _A ? =                     |
|                  |   |                                 |  | : standar                  |
|                  | save and close save   | Cancel                          |  | RBOR                       |
|                  |   |                                 |  | standar                    |
|                  |   |                                 |  |                            |



### Update the Breeder/Owner Page

1. Open the breeder/owner page and click on the three horizontal bars next to the breeder/owner name. Click on 'edit' in the drop-down menu

|                | · 6  |                                    |
|----------------|--|------------------------------------|
| Daybreak Wires | Daybreak Wires<br>AccBreed: standard<br>memberships: AKC Breeder | edit<br>log<br>account actions log |
|                |  |                                    |

- 1. The breeder/owner input page appears
- 2. Update information as needed
- 3. Click 'save'

| general              | e-mail Password Ad                       |  |
|----------------------|--|--|
| The following data   | will be checked by one of our administra | tors before it is entered into the database.   |
| Account name.        | Deborah Krieg                            | With a free breeder/owner account you can:   |
| First Name: *        | Deborah                                  |  |
| Last Name: *         | Krieg                                    | <ul> <li>add your name as owner or breeder to a dog</li> <li>act a page with your dogs and if you want your contact</li> </ul> |
|                      |  | <ul> <li>get a page with your dogs and, if you want, your contact<br/>information</li> </ul>                                   |
| address line 1:      |  | <ul> <li>add your name to the breeders list</li> </ul>   |
| address line 2:      |  | <ul> <li>put your dog(s) on the studdog page</li> </ul>  |
| zipcode:             |  | <ul> <li>put your litter(s) on the litter page.</li> </ul>   |
| city:                | RAYMOND                                  | We will show your country, your kennel name and/or personal  |
| state/province/regio | n: OH                                    | name on this website.  |
| country: *           | United States                            | ✓ I want a breeder/owner account.  |
| phone number:        |  |  |
| Kennelname:          | Daybreak Wires                           | I want a public page.  |
| website:             | http://www.daybreakwires.com             | Add my name to the breeders list.  |
|                      | (https://www.example.com)                | Show this information on my public page:   |
| memberships:         | AKC Breeder of Merit, DCA Me             | my personal name.  |
| kennel information:  |  | (If you have not entered a kennel name this is a required  |
|                      |  | mu full address  |
|                      |  | $\bigcirc$ only my city and region   |
|                      |  | my ny ny and region my phone number  |
|                      |  | a contact form so people can send me an email (the e-mail)   |
|                      |  | addrass will not be shown on this website)   |

### **IMPORTANT REMINDERS**

- The database includes all dog records from the former pedigree database plus all conformation champions and their sires/dams dating back to 2017. New conformation champions will be added each month using the AKC New Title Reports.
- The database's search function is sensitive to punctuation
  - Dog names must be entered <u>exactly</u> as their AKC registration including punctuation.
  - If you see an error in a dog's name, please make the necessary edit on the dog's individual page.

Please choose one of the following prefix titles when adding or editing:

 AM CH
 GCH
 DUAL CH
 GCHB
 FIELD CH
 GCHS
 (UK, CAN, etc.) CH

- You may also include prefix designations such as BIS, MBIS, BISS, MBISS, ABS
- You may include DCA Register of Merit designations, only if they appear on the ROM list on the DCA website. Any designations that cannot be verified will be removed.
- Post titles should be abbreviated in ALL CAPS
- When adding a foreign-born dog not imported to the US, use its foreign registration number. When adding an imported dog, use its AKC registration number.
- You may add foreign prefix champion titles as indicated above.

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NOTES